



# Wei Wai Kum First Nation

1650 Old Spit Road, Campbell River, BC, Canada V9W-3E8

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## **BAND CHIEF & COUNCIL CONTRACT OF OFFICE**

I, \_\_\_\_\_, do hereby swear that, as a newly elected representative of the Wei Wai Kum First Nation (Campbell River Indian Band), holding the position of \_\_\_\_\_, I will do my utmost to carry out the duties of my position conscientiously, loyally, honestly, and to the best of my abilities, remembering that my primary duty is to serve the Band membership.

I hereby agree to familiarize myself with all Band Government Administration Policy Manuals, and to abide by policies and regulations of the Band. I also agree to adhere to the following terms of this Contract of Office.

1. I will promote and maintain at all times, in my actions and words, the integrity and dignity of the Band and its programs, government, staff and members.
2. I will be prompt and conscientious in the performance of my duties.
3. I will use initiative to find ways of fulfilling my duties efficiently, effectively, and economically.
4. I will maintain a positive, cooperative attitude in dealing with fellow Councillors, Band employees, and Band members, and will work as a team member towards the betterment of the band.
5. I will conduct myself at all times in a manner which will bring credit to myself, the Band Council, and the Band Membership.
6. I will continually work towards self-improvement and professional development through available training workshops and materials.
7. I will attend all Band Council meetings punctually, unless there is a valid reason for absence or lateness, in which case I will contact the Band Manager and/or Chief in advance.

8. I will fully attend all other meetings, workshops, conferences, etc. Officially assigned to me as an official delegate of the Band, and will formally report back to the Council on the proceedings of these meetings.
9. I will give out official and/or confidential information acquired as a result of my elected position ONLY when the release of such information has been authorized by the Band Council.
10. I will not use information obtained as a result of my elected position for personal gain.
11. I will use equipment, property, or supplies which are owned or rented by the Band for authorized purposes only.
12. I will not accept any fees, gifts, or other tangibles offered to me in reward for duties performed by virtue of my position.
13. I will not publicly criticize the policies of the Band Council or Band employees; if I feel changes would be advisable, I will provide constructive suggestions at Band Council meetings.
14. If I am of the opinion that my elected position and private interests may constitute a conflict of interest, I shall declare this to the Chief and Council who will direct in which manner this may be resolved.

Signed and agreed to this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
(Chief/Council)

\_\_\_\_\_  
Witness