

# | WEI WAI KUM TIMES |



February 24, 2022

| [weiwaikum.ca](http://weiwaikum.ca) | 250-286-6949 |

In This Issue

**ATTN: STUDENTS**

**POST-SECONDARY  
FUNDING**

**APPLICATIONS DUE:  
MARCH 31<sup>ST</sup>, 2022**

For September 2022 enrollment

PLEASE HAVE COMPLETED  
APPLICATIONS FORMS IN BY  
4PM TO THE BAND OFFICE OR  
EMAILED TO  
[education@weiwaikum.ca](mailto:education@weiwaikum.ca)

- Pg.2 – Staff Directory
- Pg.3 – Thank you
- Pg. 4— Care Dental Hygiene
- Pg. 5 — BCAFN Youth
- Pg. 6—12—Post Secondary
- Pg. 13—19— Job Postings
- Pg. 20—21 — Thunderbird Recreation Announcement

## STAFF CONTACT INFO |

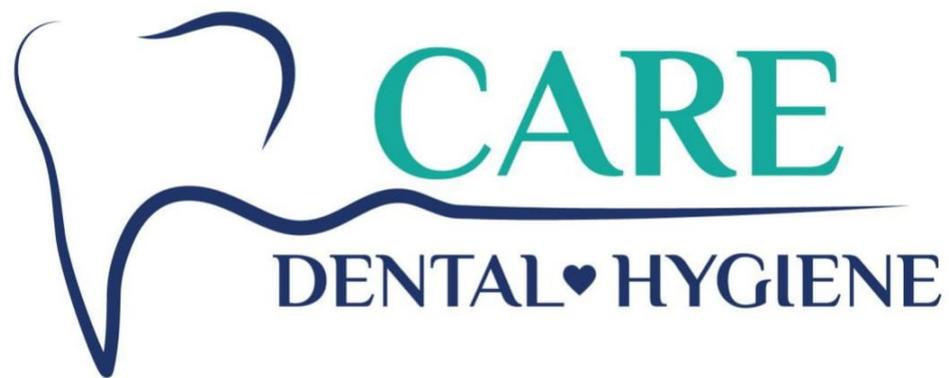
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<b>Vacant,</b> <i>Youth Worker</i>		
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<b>Robert Price,</b> <i>Financial Controller</i>	robertprice@weiwaikum.ca	250-203-5804
<b>Christine Smith,</b> <i>Office Manager &amp; IRA/Membership Clerk</i>	christinesmith@weiwaikum.ca	250-287-1577
<b>Karl Smith,</b> <i>Senior Guardian Watchman</i>	karlsmith@weiwaikum.ca	250-202-1078

**Many thanks all of the Wei Wai Kum staff members who worked very hard last week to make the community food distribution a success!**

**Gilakas'la**



**Care Dental Hygiene has upcoming appointments for dental cleanings and more.**



**Please call the office (778-346-9400) to book or message us on Facebook @CareDentalHygiene**

**Open Tuesday-Saturday**

**8:30-4:30**

VIRTUAL

BCAFN

British Columbia Assembly of First Nations

Y



OUTH

FORUM

MARCH 19th: 5pm - 8pm

MARCH 20th: 10am - 4pm

HONORARIA &  
DOOR PRIZES  
AVAILABLE!

To Register:

[youth.bcafn.ca](http://youth.bcafn.ca)

OPEN TO FIRST NATIONS YOUTH IN BC AGES 15-29

NORTH ISLAND COLLEGE - CAMPBELL RIVER

# WOMEN IN CONSTRUCTION TRADES

This two week tuition-free program is a hands-on initiative specifically designed to engage women interested in pursuing a career in the Trades.

Women in Construction Trades includes an interactive orientation to various high demand skilled trades.



To learn more contact:

Faculty of Trades and Technical Programs  
Ashley.Russo@nic.bc.ca | 250.923.9700 x 7837

Limited Seating Available  
Register NOW!

**March 21 to April 1, 2022**





**Native  
Education  
College**

Where Learners Become Leaders

# Health Care Assistant Certificate Program

*\*Limited spots available*

**Classes in person at NEC in Vancouver**

## Free Health Care Aid Training Opportunity!

*Fully funded program  
for Indigenous Students*



### Benefits

- **Tuition, books, and course fees are covered!**
- Students receive a weekly training allowance
- Supportive learning environment
- Practical training

### Basic Requirements

- Successful completion of Grade 12 **or**
- Mature Student status (19+) with a minimum of English 10 or equivalent.
- Info session with Program Manager

**Apply now for March 2022 [www.necvancouver.org/apply](http://www.necvancouver.org/apply)**



**Shobha Rajagopalan, Program Coordinator**

**Email: [srajagopalan@necvancouver.org](mailto:srajagopalan@necvancouver.org)**

**285 East 5th Avenue Vancouver, BC**





# UBC Summer Science and the Virtual Indigenous Science Experience (VISE)

## 2022 applications open NOW!



### What is UBC Summer Science Program?

UBC Summer Science is a one-week cultural, health and science program for Indigenous students in grades 8-11. The program promotes interest in health and science programs through firsthand experience at the University of British Columbia. The Summer Science Program is a great opportunity to meet new friends, eat great food, connect with Elders/role models while enjoying fun, laughter and learning.

**Who:** Students entering grades 9 - 12 in fall 2022

**Where:** UBC Vancouver campus

**When:** July 10th - 23rd

### What is VISE?

The VISE 2022 is an online, interactive workshop program for Indigenous high school students. Students are introduced to the University of British Columbia and various science fields. They also learn Indigenous teachings from dedicated facilitators

**Who:** Students entering grades 9 - 12 in fall 2022

**Where:** Online

**When:** July 2022 (exact dates TBD)

## Application deadline May 1st, 2022

For more information: <https://bit.ly/UBCSSPWISE>

Got Questions? Email: [summer.science@ubc.ca](mailto:summer.science@ubc.ca)

If COVID-19 restrictions do not allow us to gather in-person for UBC Summer Science from July 10th-23rd we will then offer VISE 2022. With respect to those that may not want to attend an in-person Summer Science this year, we are opening VISE 2022 applications to assess the demand for the program. Closer to April 2022, we will announce if one or both programs (UBC SSP & VISE 2022) will be running in July 2022.

SCAN ME



# Prep Cook Certificate

## Funded Programming

Develop essential workplace skills, safety knowledge and job readiness to launch a career in the food services industry. Become qualified for employment as a prep cook, porter or food service worker in a commercial kitchen, restaurant or resort.

Funding is available to cover the cost of training for qualified applicants. Funding eligibility is reviewed as part of the application process. Application fee for this program has been covered by grant funding.

To start your application, visit [www.nic.bc.ca/culinary](http://www.nic.bc.ca/culinary)

**Starts February 28 | 14 weeks | Campbell River Campus**

[www.nic.bc.ca/culinary](http://www.nic.bc.ca/culinary)



To learn more:

[futurestudents@nic.bc.ca](mailto:futurestudents@nic.bc.ca)

1-800-715-0914



Funding provided by the Government of Canada through the Canada-British Columbia Workforce Development Agreement.

NORTH ISLAND COLLEGE



# Mineral Exploration Field Assistant Micro-Credential

## Funded Programming

The mineral exploration field assistant micro-credential provides an overview of the mineral exploration and mining industry and introduces the knowledge and skills needed for positions as a field assistant in this exciting sector. It will cover geology and mineral deposits, mineral exploration and mining methods, field skills, mapping and data collection, environmental management, reclamation, community relations, and health and safety. Students will be prepared to write the Mines Supervisor Certificate Exam. The program will run through North Island College's Brightspace online learning system and will include weekly interactive instructor-led sessions, videos, digital resources, case studies, engaging weekly assignments and quizzes, and project-based learning in community.

To start your application, visit [Mineral Exploration Micro-credential](#)

**Apply No Later Than February 14, 2022**



To learn more:

[cheryl.oconnell@nic.bc.ca](mailto:cheryl.oconnell@nic.bc.ca)

**1-800-715-0914, local 9721**



*Funding provided by the Government of Canada through the Canada-British Columbia Workforce Development Agreement.*

NORTH ISLAND COLLEGE





# Indigenous Health Administration & Leadership Program (IHALP)

## UBC Certificate Program is now accepting applications

Rooted in the core values of resiliency, culture and Indigenous perspectives, the UBC Certificate in Indigenous Health Administration and Leadership is designed to build and enhance your knowledge of health administration so you can confidently design, lead, and deliver holistic health and wellness programming in Indigenous organizations and communities.

- Format: Courses are either virtual classes or 3 day in-person residencies (held on Vancouver campus)
- Duration: One year, part-time
- Next program start date: May 26, 2022

**Application Deadline: April 13, 2022 | Bursaries are available**  
**For more information please visit: <https://bit.ly/CEIHIHALP>**  
**Unsure about this program? Sign up for our information session!**



# Experience NVIT 2022

**Want to learn more about Nicola Valley Institute of Technology?  
Attend info sessions with the Department Heads of our programs!**

**February 28**

**Bachelor of Social Work:**  
Presented by  
Ursula Katic

**March 1**

**Indigenous Human Services:**  
Presented by  
Rae Porterfield

**March 2**

**College Readiness:**  
Presented by  
Yvonne Mensies

**March 3**

**University Transfer Programs (General Arts, Criminology, and First Nations Studies):**  
Presented by  
Lara Condello &  
Margaret Hohner

**March 4**

**Environmental Resource Technology:**  
Presented by  
Tom Willms &  
Margaret Hohner

**March 7**

**Health Care Assistant:**  
Presented by  
Ivy McRae

**March 8**

**Meet the Elders:**  
Presented by  
Merritt & Burnaby  
Campus Elders

**March 9**

**Access to Practical Nursing:**  
Presented by  
Heather Klatt

**March 10**

**Renewable Energies Technology AND Trades Programs:**  
Presented by  
Brandon Williams &  
Margaret Hohner

**March 11**

**Office Admin. and Executive Assistant:**  
Presented by Beverly  
Currie-Mclean &  
Margaret Hohner

**March 14**

**Indigenous Language Fluency:**  
Presented by  
Mandy Na'zinek  
Jimmie

**March 15**

**Indigenous Holistic Wellness and Addictions:**  
Presented by  
Jessica Stepp &  
Laurie Ahdemar

**March 16**

**Community and Public Safety Professional:**  
Presented by  
Kelly Donaldson

**March 17**

**Business Administration:**  
Presented by  
Heather Williams,  
Dr. Catharine Crow &  
Margaret Hohner

**March 18**

**Culinary Arts Professional Cook:**  
Presented by  
Kim Wallace &  
Margaret Hohner

**Attend to have a chance to WIN A \$20 GIFT CARD!  
Guaranteed 5 PRIZE WINNERS each day!**

**The event will be held virtually online, between 12:00pm-1:00pm each day. To attend, please register at [www.nvit.ca/experiencenvit.htm](http://www.nvit.ca/experiencenvit.htm) to receive an emailed link to the event. For more information, please contact [recruitment@nvit.ca](mailto:recruitment@nvit.ca)**



# **CALL FOR INTEREST**

ARE YOU A BAND MEMBER OVER THE AGE  
OF 18 WITH A VALID DRIVERS LICNESE?

ARE YOU INTERESTED IN PURSUING A  
CAREER IN SECURITY?



If you are interested, please call Merci Brown at the Administration office (250)286-6949 or email [mercibrown@weiwaikum.ca](mailto:mercibrown@weiwaikum.ca).



## JOB POSTING Part Time Chamber Maid / House Keeper

**HOUSEKEEPER for year-round part time employment.** This position will lead into increased hours as we get into the busy summer season. At times being on call is needed, as bookings come in daily at times on short notice.

**Rate of Pay:** \$17.00

**Start Date:** As soon as possible

**Hours:** 8 to 22 Hours per week

**Our Housekeepers deliver exceptional guest experiences by:**

- Ensuring Guest Cottages and public areas at cottages are clean and safe
- Passionate about the hospitality industry and the guests we serve
- Ensuring the cleanliness of all linens and towels
- Keeping Cottages sanitized, stocked and organized
- Keep house-keeping storage and supply building tidy and organized and stocked, inform manager when supplies are low.
- Attention to detail is extremely important.
- Being highly responsible and reliable

*-Follow our COVID-19 operational protocols and procedures for staff and guest's.*

*-Regular sanitization of Cottages after guest's check-out, as required by new Worksafe BC protocol due to Covid-19.*

*-Sanitize all common areas in the RV Park/Resort as set out by management to adhere to Worksafe BC protocol.*

**Responsibilities:** Under direction and support of Office Management, responsibilities for this position include but are not limited to:

- Meet or exceed guest expectations of great service by providing and maintaining the highest level of professionalism, and cleanliness.
  - Contribute to a positive workspace through the use of effective communication skills within the housekeeping department and all office and outdoor maintenance staff.
  - Continually strive to improve cleanliness standards
  - Ensure the cleanliness and order of all work areas, common areas and equipment for cottages
  - Responsible for cleaning guest Cottage suites and common areas
  - Safe operation of standard Housekeeping equipment and other duties as assigned
  - Ability to work independently and part of a team is extremely important
  - Ability to work well under pressure in a fast-paced environment at times
- **Specific duties include:**
  - Cleaning and sanitize up to four small cottages
  - Laundry after check-outs (bedding, towels, blankets, etc.)
  - Keep cottage storage rooms tidy, organized and advise management when we need to restock supplies
  - Sanitize washrooms, laundry room and other related duties as they may arise or as requested
  - **Able to work a flexible schedule which may include weekends and able to work on a on-call basis with short notice at times. All hours are day shifts.**

### Qualifications:

- Previous hotel/motel or Chamber maid or House Keeping experience considered an asset.
- W.H.M.I.S Certification would be considered an asset.
- First aid certification would be considered an asset.

Preference will be given to Weiwaikum Band members with the above qualifications.

We are willing to train the right person. Only those short listed will be contacted.

**Drop off your cover letter and Resume to the Thunderbird RV Park & Cottage Resort Office from 9am to 6pm.**



# Wei Wai Kum First Nation

1650 Old Spit Road, Campbell River, B.C., Canada V9W-3E8

Tel.: (250) 286-6949

Fax.: (250) 287-8838

## Accounting Clerk

### Job Description

As Nation continues to grow, we are looking to add an accounting clerk to join our accounting team located in beautiful downtown Campbell River. This is a full-time position reporting directly to CFO, this position will provide support for the existing as well as new businesses and partnerships.

### Responsibilities

- Maintain bookkeeping files for multiple businesses
- Process vendor and customer invoices
- Reconcile banks, merchant accounts and post Journal Entries
- Provide support with year end audit
- Perform general administrative and other accounting duties as required

### Qualifications & Experience

- Completion of Grade 12
- Accounting Diploma/Certificate or some combination of equivalent education and experience
- Quick learner, adaptable and people skills
- Fresh graduates are strongly encouraged to apply

The hours of operations are Monday – Friday 8:30 A.M. to 4:00 P.M.

Persons of First Nations ancestry will be given preference.

Application deadline: Until filled

Salary: Commensurate with education and experience

Job Type: Full-time, permanent

### Benefits:

- Paid time off
- Casual Dress
- Generous Company Pension
- Life insurance
- Wellness program
- Disability Insurance
- Employee assistance program
- Dental Care
- Extended Health Care
- Vision Care
- Professional development

**Application deadline: Until filled**

To apply please submit your resumes directly to [moeimran@weiwaikum.ca](mailto:moeimran@weiwaikum.ca)



# Wei Wai Kum First Nation

1650 Old Spit Road, Campbell River, B.C., Canada V9W-3E8

Tel.: (250) 286-6949

Fax.: (250) 287-8838

## Community Services Manager

### Position Summary:

The Community Services Manager oversees the overall management and implementation of community programs and provides leadership to department staff including overseeing the development, implementation and evaluation of social development, recreation and Elders programs, services and activities for the wellbeing of all Wei Wai Kum members. The Community Services Manager reports to the Senior Manager of Operations.

### Duties and Responsibilities:

- Leading the day-to-day development and delivery of appropriate community centered programs and services for children, youth, Elders and families.
- Developing and implementing an Annual Workplan in collaboration with the Senior Manager of Operations.
- Developing and managing the annual departmental budget.
- Ensuring all programs are completed in accordance of WWK policies, standards and procedures.
- Establishes protocol agreements with MCFD, RCMP and other applicable agencies and service providers to define roles, relationships and responsibilities and common interests or clients.
- Provides day-to-day direction, supervision and coaching to direct reports ensure they are on track to complete their annual work plans.
- Undertaking staffing responsibilities for department including recruitment, performance management, training and development of direct report staff.
- Responsible to resolve member concerns related to social service programs and department focus.
- Assisting Senior Manager of Operations with the preparation of briefing notes, member concerns and reporting to Council.
- Acting as a resource and providing advice to the Community Services Council Working Group.

### Qualifications, Knowledge and Experience:

- Degree in Business administration, social services or related discipline or an equivalent level of education and experience.
- 3 years of direct experience related to management of staff and programs.
- Demonstrated business writing skills including polices, proposals, reports and briefing notes.

- Experience in financial management including but not limited to budget, planning and reporting.
- Experience in team building and development.
- Proficient at small and large group presentations and facilitation.
- Familiar with First Nation communities and Indigenous Youth.
- Understanding of community interests and needs with the ability to meet expectations by developing innovative programs and services that promote a healthy Wei Wai Kum community.
- Leadership skills including communicating, coaching and mentoring.
- Exceptional time management and organizational skills.
- Strong computer skills.
- Clean criminal record check and vulnerable sector search
- Valid BC Drivers license with acceptable driver's abstract

Salary Range: \$29 - \$35 per hour

Job Type: Full time, permanent

The hours for the duration are Monday – Friday 8:30 am to 4:00pm. Persons of First Nations ancestry will be given preference.

COVID-19 considerations:

All applicants must be double vaccinated and wear masks at all times when onsite.

Please mail, email or fax applications with a cover letter and resume to:

Merci Brown, Senior Manager of Operations

Wei Wai Kum First Nation

1650 Old Spit Road

Campbell River BC V9W 3E8

Email: [mercibrown@weiwaikum.ca](mailto:mercibrown@weiwaikum.ca) or

[careers@weiwaikum.ca](mailto:careers@weiwaikum.ca) or

Fax: (250) 287-8838

**CLOSING DATE: Friday, March 11<sup>th</sup>, 2022**

Only those short-listed will be contacted for an interview



**KWAKIUTL DISTRICT COUNCIL**  
Mail: P.O. Box 489 Campbell River, B.C. V9W 5C1  
Telephone (250) 286-3263  
Facsimile (250) 286-3268  
Toll Free 1-866-999-3263

**EMPLOYMENT OPPORTUNITY**  
**Permanent Full-Time Administrator**  
**(KDC Administration & Capacity Office)**

*As an employee of the Kwakiutl District Council (KDC) you will be a key member of the Administration team. This role will offer the right candidate a Full Time position.*

As Full-time Administrator of Kwakiutl District Council: this position will require an individual with extensive managerial and organizational experience. The primary purpose of the administrator's position is the smooth, orderly precise administration of KDC. A University education or relevant experience in First Nations administrative practice is an asset. The successful candidate requires expertise and knowledge and experience in directing and supervising employees in office administration, human and public relations, possess strong oratory written and communication skills. Robust experience in financial planning abilities to plan and carry out budgets, reports and proposals. The applicant ought also to have clear familiarity and experience in Federal and Provincial policy, programs, negotiations, systems and procedures pertinent to Aboriginal organizations and First Nation Tribal Governance. A substantial knowledge, recognition and appreciating for culture, direction, values, language and political objectives and aspirations of Kwakwala/Liqwala speaking peoples would be a considerable advantage.

**Reports to:** Chairperson/Executive Council

**Supervises:** KDC Administrative Staff including KDC Health Director

**Supervisor Duties**

- Supervises all administrative staff and where necessary other personnel as directed by KDC chair or executive council.
- Assists in recruitment, selection and hiring of new staff.
- Ensures all personnel policies and procedures are known and adhered to by all KDC staff.
- Ensures competent, fair and efficient distribution of employee's workloads and proficiencies.
- Participates as an ex-officio member of Kwakiutl District Council Executive as directed.

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KWAKIUTL DISTRICT COUNCIL  
Street Address 695 Head Start Road, Campbell River, B.C. V9H 1P9

### **Financial Duties**

- Oversees District Council budgets and funding proposals.
- Ensures maintenance of program budgets and the responsible expenditure of funds following scrupulous plans
- Ensure maintenance of KDC financial policies and regulations.
- Assists in Funding Negotiations, as directed.
- Approves financial expenditures as directed.
- Responsible for funding applications/deadlines and required reports and their timely submissions
- Responsible to schedule regular executive board meetings and the development of agendas and support documents as necessary.

### **Liaison/Public Relation Duties**

- Maintains applicable liaison and communications with member nations of KDC.
- Maintains appropriate liaison and communication with governmental, external, private sector and other agencies and First Nation organizations.
- Ensures maintenance of positive public relations with KDC member nations and adjacent other First Nations as well as non-First nation communities as directed.
- Participates and or directs negotiation sessions with many, various groups as directed by Chair and District Council Executive.
- Responsible to build strong relationships in support of all of KDC Personnel

### **Reporting/Communications**

- Monitors and responds to incoming and outgoing correspondence. Directs preparation and distribution of District Council reports and outgoing correspondence.
- Prepares internal and external correspondence and its distribution as required.
- Prepares weekly/monthly briefing reports of work accomplished in the line of administrative duties.

In circumstances where there is an equal combination of qualifications and experience, preference will be given to people of Aboriginal heritage.

Apply to: **John Powell – Acting Administrator/Chair KDC**  
**P.O. Box 489, Campbell River, BC, V9W 5C1**  
[johnpowell@kdcadmin.com](mailto:johnpowell@kdcadmin.com)

**To receive a comprehensive job description, please email: [johnpowell@kdcadmin.com](mailto:johnpowell@kdcadmin.com)**  
**Please provide with your application at least two written reference letters.**

This posting will remain open until filled. Thank you in advance, but only those applicants selected for an interview will be contacted.



**Thunderbird Recreation  
1650 Old Spit Road  
Campbell River, B.C.  
V9W 3E8**

# **NOTICE**

## **SPRING BREAK FUNDING**

**At a Thunderbird Recreation meeting held January 31, 2022, a decision was made, by motion, to provide Spring Break funding of \$250.00 for each Spring Break week per Band Member Child to be used for Family Activities or Spring Break Camps.**

**To access this funding please complete the attached Application and attach receipts and the Recreation will either pay the registration directly to the chosen Organization or reimburse with receipts You can bring the completed forms to the CR KDC Health Office or email to [reception@kdchealth.com](mailto:reception@kdchealth.com)**

**THUNDERBIRD RECREATION EXECUTIVE COMMITTEE (TREC)**  
**YOUTH SPRING BREAK ACTIVITY FUNDING**  
**(MAXIMUM FUNDING \$250.00 per week)**  
**APPLICATION FORM**

Parent/Caregiver(s) Name: \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Cell No.: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Current Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Child: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ is Child a Band Member: Yes: \_\_\_ No: \_\_\_

Please tell the Recreation Committee about the activity you are seeking sponsorship for:

Type of Spring Break activity: \_\_\_\_\_

Week 1 Date(s): \_\_\_\_\_ Week 2 Date(s): \_\_\_\_\_

Location: \_\_\_\_\_

Total cost of activity: \$ \_\_\_\_\_ Total Requested Amount: \$ \_\_\_\_\_

Is/are Receipt(s) attached: Yes \_\_\_ No \_\_\_

If No, please provide a copy of the registration form and the name & address of the organization you would like the cheque made out and mailed to:

Name & Address of Organization: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Parent/Caregiver: \_\_\_\_\_

Date: \_\_\_\_\_